

Iris Daniels

Chicago, IL
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OBJECTIVE

Aspiring Systems Administrator and Computing professional with experience supporting enterprise technology initiatives within the University of Chicago's Social Sciences Computing Services department. Exposure to Linux-based High Performance Computing (HPC) environments, infrastructure modernization projects, Windows administration, cybersecurity compliance initiatives, and technical documentation. Known for rapidly learning new technologies, and collaborating across technical teams.

TECHNICAL SKILLS

Operating Systems:

Windows 10/11, Windows Server (Exposure), Linux, macOS

Infrastructure & Systems:

Server Administration Exposure, Hardware Lifecycle Management, Technical Documentation, Asset Management

Programming & Scripting:

Python, Bash (Foundational), GitHub

Project & DevOps Tools:

Jira, Box, Smartsheet, Microsoft Office Suite, Google Workspace

Security & Compliance:

NIST 800-171 Compliance Support, Security Documentation, Audit Evidence Collection

WORK EXPERIENCE

University of Chicago, Chicago, IL

07/2025 - 06/2026

Project Management Intern

- Gained exposure to Linux-based HPC cluster deployments, server administration, and hardware lifecycle management.
- Utilize Jira and to manage project workflows, document processes, and maintain project records.
- Support NIST 800-171 compliance initiatives by collecting, organizing, validating, and documenting evidence for security assessments and audits.
- Monitor project deliverables, dependencies, and task completion across multiple concurrent workstreams to ensure successful project execution.
- Shadowed the High-Performance Computing (HPC) Server Team on infrastructure planning, cluster deployment discussions, and technology modernization efforts.

Hanshake AI, United States

05/2026

AI Evaluation Analyst (Contract)

- Evaluated AI-generated text, image, and video outputs against detailed quality, accuracy, and compliance criteria.
- Applied structured evaluation frameworks to identify inconsistencies, instruction-following issues, and content quality concerns.
- Analyzed large volumes of AI-generated content and documented findings to support model improvement initiatives.
- Performed quality assurance reviews using standardized rubrics to ensure consistent and objective assessments.

- Maintained high accuracy while managing multiple concurrent projects in a fast-paced remote environment.
- Collaborated within human-in-the-loop workflows supporting AI system development and optimization.

Chicago Public Library Foundation, Chicago, IL

09/2024 - 01/2025

Cyber Navigator

- Designed and conducted educational workshops on digital literacy, providing hands-on training to over 200 patrons.
- Developed instructional materials and service strategies to enhance team development and engagement.
- Provided front-line technical support, troubleshooting digital tools and managing customer inquiries via email and phone.
- Led training initiatives to improve digital accessibility, ensuring smooth on-boarding experiences.

European Wax Center, Atlanta, Georgia

05/2015 - 05/2021

Trainer and Wax Specialist

- Trained and on-boarded new employees, ensuring operational consistency and high client satisfaction.
- Developed and led salon education programs, coaching stylists on service techniques and business-building strategies.
- Coordinated team meetings and technical training to enhance performance and service standards.
- Assisted in recruitment and evaluation of stylists, ensuring top talent retention and salon excellence.
- Led teams to consistently achieve monthly revenue targets of \$65,000+ through effective service promotions.

EDUCATION

DePaul University Chicago, IL

2025 - 2027

B.A. Professional Studies in Computing

Study Abroad – Puerto Rico Leadership Program 2026

- Explored leadership, culture, and systems through immersive field study

Harold Washington College Chicago, Illinois

2024 - 2025

Associate of Science in Computer Science

One Million Degrees Scholar (2024-2025), Phi Theta Kappa Honor Society Member (Inducted 2024)

Discovery Partners Institute (DPI) Chicago, Illinois

2024 - 2025

Computer Science Starter Academy Fellow in Cybersecurity

- Participating in rigorous training and certification programs in cybersecurity and data analytics.

Georgia Career Institute Georgia

2014 - 2015

Esthetics, GPA: Completed